

Kaitlyn Riggio

Tau Beta Sigma, National Honorary Band Sorority
Eta Gamma Chapter, Boston University



Northeast District Vice President of Membership
Candidacy Packet



Dear Sisters of the Northeast District,

It is an honor for me to write this letter to state my intent to run for the position of Northeast District Vice President of Membership. Running for District Council has been a goal of mine since I was a membership candidate of the Eta Gamma chapter at Boston University. I had the opportunity to attend Northeast District Convention at the University of Massachusetts, Amherst, that year; it was one of the first times I had seen the true reach of Tau Beta Sigma beyond my home chapter. It inspired me to become more involved in Tau Beta Sigma however I could. Since then, my love for this organization has only grown and I've found a true passion in Tau Beta Sigma's membership initiatives. To me, membership is one of the most important facets of what we do as Sisters. It's how we grow our Sisterhood. My love for this organization and my desire to help grow our Sisterhood are the driving forces behind my decision to run for District Council.

Since becoming an active member of the Eta Gamma chapter in Spring 2019, I've been given opportunities to serve my chapter in different ways, which has given me a breadth of knowledge of Tau Beta Sigma both within my home chapter and beyond. Serving as Focus on Five Liaison gave me the chance to engage with our national programs and work within Tau Beta Sigma at a district and national level. As Sisterhood and Spirit Chair, I worked with Eta Gamma's Vice President of Membership to foster a sense of Sisterhood from inside the chapter, which gave me an opportunity to create a welcoming environment for our new MC class. Additionally, my experiences as Treasurer in my junior year and Parliamentarian my senior year allowed me to look at the inner workings of Eta Gamma and find ways to improve them. Overall, my officer experiences within Eta Gamma have afforded me the opportunity to learn about my chapter inside and out.

But some of my best, most rewarding experiences in my time as a Sister haven't come from any officer position. They've come from being a member of Eta Gamma's Membership Committee for the past two academic years. As part of Membership Committee, I've worked closely with my chapter VPMs and taken an active role in planning recruitment events and MEP lessons. These experiences have been among my favorite in my time as an Active member of Eta Gamma. Seeing the fruits of that labor through the new membership classes is always incredibly rewarding. Having the opportunity to help other chapters bring in new Sisters as District Vice President of Membership would be an immense honor.

One of the things I've always loved most about being a Sister is the idea of being part of something bigger. Meeting new Sisters from all over the District at District Convention and all over the country at National Convention is always an incredible experience. If elected Vice President of Membership, I would make an effort to connect with different chapters across the District in order to most effectively serve them and their membership needs.

Although my time as an Active Sister is almost at an end, my service to Tau Beta Sigma is far from over. The best way for me to continue that service is by helping chapters bring in new Sisters and playing a role in growing our Sisterhood. It would be an honor to be selected to serve the Northeast District as Vice President of Membership.

Respectfully submitted with MLITB,

Kaitlyn Riggio

Tau Beta Sigma, Eta Gamma

Alpha Rho Class (Spring 2019)

Kaitlyn Riggio

Tau Beta Sigma, Eta Gamma Chapter, Initiated Spring 2019

Education

Boston University – Boston, MA May 2022
Bachelor of Science in Journalism
Bachelor of Arts in Cinema and Media Studies
GPA: 3.7

Chapter Leadership

Parliamentarian (April 2021 – Present)

- Oversees changes to chapter documents (Constitution and Standard Operating Procedures) to align with current practices
- Works with Brother Parliamentarian and Joint Secretary to maintain joint assembly documents
- Ensures chapter adheres to Roberts Rules during meetings and elections

Treasurer (April 2020 – April 2021)

- Organized fundraisers to raise money to supplement the operating budget of the chapter
- Managed deposits and withdrawals and served as a liaison between the chapter and the university's Student Activities Organization overseeing our account

Focus on Five Liaison/Sisterhood and Spirit Chair (April 2019 – April 2020)

- Spearheaded Eta Gamma's participation in the Focus on Five campaign, leading the chapter towards completing all challenges
- Planned and executed Sisterhood events for active chapter members throughout the academic year

Other Chapter Involvement

- Member of Joint Jurisdiction Committee (Sept. 2021 – Present)
- Co-Chair of Ways and Means Committee (Sept. 2020 – Present)
- Member of Membership Committee (Sept. 2020 – Present)
- Member of Joint Planning Committee (Sept. 2020 – June 2021)
- Member of Service Committee (Sept. 2019 – Sept. 2020)

Conventions Attended

- National Convention 2021 – Grand Rapids, MI
 - Served as Eta Gamma's delegate, sat on Programs committee
- Northeast District Convention 2021 – Virtual
- Northeast District Convention 2020 – Virtual
- Northern Precinct Meeting 2020 – Boston University, Boston, MA
- Northeast District Convention 2019 – University of Massachusetts, Amherst, MA
- Northern Precinct Meeting 2019 – Marist College, Poughkeepsie, NY

Littles

Little Sister:

Alex Birger – Spring 2020

Little Brothers:

Xiaohan (Annie) Wang – Spring 2020

Jimmy Maher – Spring 2021

Amanda Christodoulou – Spring 2022

Musical Involvement

Winter Guard (Nov. 2018 – Present)

- Captain: Aug. 2021 – Present

Pep Band (Sept. 2018 – Present)

- Clarinet: Sept. 2018 – May 2019
- Mellophone: May 2019 – Present

Marching Band, Color Guard (August 2019 – November 2021)

- Captain: August 2021 – November 2021

Goals for Office

Chapter Vice Presidents of Membership

- Increased communication with Chapter VPMs and membership educators
 - o Monthly office hours on Zoom to give VPMs the opportunity to ask questions about recruitment, the MEP, Overture, paperwork, etc. Additionally, if someone is interested in attending office hours but cannot make the allotted time, I am also available by appointment
 - o Establish a Slack channel for Chapter VPMs
 - For announcements, quick questions, and even casual communication. It's effective for getting information out to people but also is more conducive to non-business conversations, which could allow for more connections between chapters across the district
 - o Continuation of monthly discussion questions
 - Utilized by past District VPMs to spark discussion between chapters. Review questions used in the past, assess their effectiveness, and come up with new ones when needed
- Communicate with Chapter VPMs to get feedback about what they liked or disliked from the past year to get an idea of what they would like to see from a District VPM
- Hold brainstorming sessions and workshops at least once a semester for recruitment and membership education
- Assist chapter VPMs with finishing their MEPs when needed

Interchapter Relations

- Host roundtables and work sessions on Zoom to give VPMs a place to work on things like MEPs in a shared space. This will give them the opportunity to meet each other in a more causal setting as well as learn from each other and potentially come up with new ideas to bring back to their home chapters
- Facilitate, if desired, chances for chapters to interact with each other outside of “business hours” (i.e., conventions and precinct meets). Gauge interest early in the year and pair chapters based on what they're looking for and what their chapter looks like, making an effort to pair chapters that would not otherwise interact much

District Programs: Project Peace of Mind

- Increase visibility and execution of Project Peace of Mind among NED chapters
 - o Meet with chapter VPMs early on to gauge how much they interact with the program currently and what changes/improvements they'd like to see
 - o Encourage chapter VPMs to work Project POM activities into their daily operations (i.e. chapter meetings, Sisterhood events)
 - o Potentially collaborate with the District Secretary-Treasurer to arrange a social media spotlight to highlight and celebrate chapters who are engaging with Project POM

Projected Timeline

March	<ul style="list-style-type: none"> • Officer transitions, meet with past District VPM and review old materials to ensure a smooth transition • Introduce myself to NED Chapter VPMs • Set up NED VPM Slack channel, add current VPMs and lead introductions • Host VPM office hours
April	<ul style="list-style-type: none"> • First discussion question • Make myself available to VPMs to see if there's anything I can help with as the academic year wraps up • Ask for feedback on the year as a whole and on Project POM • Host VPM office hours
May	<ul style="list-style-type: none"> • Second discussion question • Contact new VPMs and introduce myself • Update Slack channel with new VPMs • Host VPM office hours
June	<ul style="list-style-type: none"> • Third discussion question • Remind VPMs about MEPs, schedule a workshop/work session to give VPMs the opportunity to work on their MEPs in a group setting, ask questions, receive support, etc. • Review MEPs as they come in • Host VPM office hours
July	<ul style="list-style-type: none"> • Fourth discussion question • Send out final reminder to VPMs about MEPs • Host another workshop/work session for final MEP checks or last-minute questions/requests for assistance • Continue reviewing MEPs • Review current structure of Project POM, implementing feedback from VPMs when needed • Host VPM office hours
August	<ul style="list-style-type: none"> • Fifth discussion question • Post updates to Project POM • Review final MEPs • Begin gauging interest for interchapter connection opportunities • Host VPM office hours
September	<ul style="list-style-type: none"> • Sixth discussion question • Follow up with chapters who expressed interest in interchapter connection opportunities and start pairing chapters • Host a workshop/roundtable to help VPMs prepare for recruitment and membership education • Re-introduce/remind chapters about Project POM • Host VPM office hours
October	<ul style="list-style-type: none"> • Seventh discussion question • Check in with chapters about recruitment/membership education periodically • Begin planning district convention • Host VPM office hours

November	<ul style="list-style-type: none"> • Eighth discussion question • End-of-semester check ins, get feedback from chapter VPMs and implement for the rest of the year • Potential social media spotlight for Project POM/chapter participation, pending discussion with Secretary-Treasurer • Host VPM office hours
December	<ul style="list-style-type: none"> • Ninth discussion question • Continue to work on convention planning • Send out reminder for MEPs, schedule a workshop/work session to give VPMs the opportunity to work on their MEPs in a group setting, ask questions, receive support, etc. • Host VPM office hours
January	<ul style="list-style-type: none"> • Tenth discussion question • Precincts! • Continue convention planning • Host a workshop/roundtable to help VPMs prepare for recruitment and membership education • Remind chapters of interchapter connection opportunities to re-gauge interest or spark new interest; pair together chapters based on response • Host VPM office hours
February	<ul style="list-style-type: none"> • Eleventh discussion question • Precincts! • Final planning for Districts • Offer workshop/info session for people specifically interested in running for District VPM • Remind chapters about Project POM • Host VPM office hours
March	<ul style="list-style-type: none"> • Twelfth discussion question • Districts! • Final VPM office hours, if time allows • Transition new District VPM into role



Dear Sisters of the Northeast District,

We, the Sisters of Eta Gamma, are writing to you to express our wholehearted support for Kaitlyn Riggio for the role of District Vice President of Membership. Kaitlyn is a wonderful Sister and exceptional candidate for this role, demonstrated by her unwavering dedication to TBSigma and especially the recruitment and membership education processes. We have no doubt that her leadership skills, amazing attitude, work ethic, and immense love for Tau Beta Sigma have well prepared her to take on this role in the NED.

The work that Kaitlyn has done for membership in Eta Gamma cannot be overstated. For example, she has single-handedly done more for recruitment than almost any other active Sister of our Chapter. This is undoubtedly due to her effortless leadership skills and friendly, approachable personality. Prior to Kaitlyn joining the Chapter, we had no Sisters in color guard, but because of her outreach and mentorship in the BU Bands we now have a total of 4 Actives and 3 MCs who are color guard members. This new diversity in membership has allowed us to deliver better service to our community by giving us a direct connection to a section we have historically underserved so we can now better meet their needs.

Kaitlyn has also been very involved on our Membership Committee throughout her time in the Chapter and has been a part of planning recruitment events and Degrees. Her opinions are always greatly valued and she comes up with amazing ideas to help make things run smoothly and be more engaging than originally planned. This past year, we have seen great improvement in our Chapter's recruitment process and this is largely due to the support Kaitlyn has provided. As our Chapter's Parliamentarian, Kaitlyn is always well informed on the official proceedings and processes for our Chapter operations and takes great initiative to make sure our documentation is clear to understand and up to date. Her leadership in this regard, especially, has greatly improved our inner-Chapter communication. We are confident her contributions have both improved our Chapter's level of efficiency and coordination now and also for generations to come.

Overall, Kaitlyn is an incredibly thoughtful and active member of our organization, always helping us to be better with her ideas and input and striving to go the extra mile in everything she does. It is clear she has put this same forethought and dedication toward her goal of serving the NED as Vice President of Membership. Kaitlyn reached out to our VPM on multiple occasions to ask what she would like to see in a District VPM and made sure to get feedback on the different items she plans on putting in place once taking office in order to best tailor them to the needs of the VPMs in the district. We particularly support her goals of holding office hours for Chapter

VPMs, so they can come talk to her and get to know her on a more personal level as well as her focus on how to better implement Project Peace of Mind into the daily lives of Chapter Members. We have no doubt that she would be successful in these endeavors. Kaitlyn is a role model for our Chapter in many ways -- she always is committed to seeing her ideals through, and her friendly, sincere personality and positive attitude brighten any room she walks into. You can always count on Kaitlyn for support, whether you just need someone to talk to or you need to get something done right.

We hope this letter properly displays just how valued Kaitlyn's leadership, spirit, and character are to our Chapter and our experience in the Sisterhood, as well as how much the Sisterhood, especially through the lens of membership, means to her. She is a positive and enthusiastic forward-thinker, and we have no doubt that she has much to contribute as District VPM.

Sincerely and with much love in the Bond,
The Sisters of Eta Gamma

Ava "Smaug" Fisher	Andi "Buttercup" Purcell
Hannah "Lou" Ince	Trevor "Auwana" Powell
Mica "Fornax" Jadick	Charlie "Poe" Cevallos
Blaire "Noctua" Smith	Julia "Exmas" Diaz
Sierra "Russ" Hansen	Tori "Lyra" Keefauver
Alex "Pacha" Birger	Amanda "Schroeder" Satterfield
Danae "Mumble" Gaytan	

&



Michael "Hallmark" Barsano
Honorary Member of Tau Beta Sigma, Director of University Ensembles for the College of Fine Arts School of Music

The Brothers of the Theta Beta Chapter of Kappa Kappa Psi are proud to support Kaitlyn Riggio in her candidacy for Tau Beta Sigma Northeast District Vice President of Membership. She has demonstrated considerable leadership and skill in the Boston University Bands program, participating in the color guard for the first time in the marching band and then rising to the role of Guard Captain by her senior year. Her caring nature and commitment to fostering a community in the band program is shown through the increase in color guard members that have joined or showed interest in our joint chapter. In the Pep Band, Kaitlyn works hard to make sure new members feel welcome and supported as they join the band; while not officially a section leader, Kaitlyn takes initiative by out to individual members of the mellophone section as a veteran and brings them together as musicians and friends. We believe Kaitlyn is an excellent fit for the position and are confident in her ability to serve the district honorably and vigorously.

LITB,
The Theta Beta Chapter of Kappa Kappa Psi

February 25th, 2022

To the Sisters of the Northeast District,

I have the honor and pleasure of writing to you all as the Eta Gamma Chapter Sponsor to share my recommendation of Kaitlyn Riggio to serve as the Vice President of Membership of the NED for the upcoming term.

During her time within Eta Gamma, Kaitlyn has taken on a variety of offices. She has been Focus on Five liaison/Sisterhood Chair, Treasurer, and most recently, Parliamentarian. She has a breadth of experience that would enable her to step comfortably into the position of Vice President of Membership. Kaitlyn is welcoming, friendly, and a great communicator, which are all required skills for a successful Vice President of Membership.

As Parliamentarian, Kaitlyn has demonstrated a high level of organization for maintaining our most important documents as we return to “a new normal” this academic year. As she presents these various changes and updates, she does so with an air of authority, as well as in-depth knowledge. These traits would make her an excellent candidate to lead various VPMs throughout the district at a high level. Kaitlyn would be able to increase communication within the district by creating office hours for VPMs, as well as creating a Slack channel for quick, easy communication.

Kaitlyn has shown her passion for Tau Beta Sigma at not only a Chapter level but also at a District and National level as well. In addition to serving as many different offices within Eta Gamma, Kaitlyn has attended multiple District and National conventions. She was able to attend Districts in 2019, and virtually in 2020. She was also able to attend National Convention in 2021 where she was Eta Gamma’s delegate and was able to sit on the Programs committee. These experiences make her an excellent candidate to take on the position of District VPM.

Kaitlyn has been a beacon of enthusiasm, knowledge, and strong communication skills, as well as a driver for Eta Gamma’s overall success with maintaining organization. I wish for the district to benefit from her passion. It is with great pride that I endorse Kaitlyn Riggio for the position of Northeast District Vice President of Membership and I invite you to contact me with any questions with regard to my recommendation.

Sincerely,

Amanda Ranttila

Alumna and Sponsor, Eta Gamma (Boston University)

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February 28, 2022

To whom it may concern,

It gives me great pleasure to recommend Kaitlyn Riggio for District Vice President of Membership of Tau Beta Sigma. Kaitlyn is a warm and dedicated individual, as well as being an exceptional student. Though I am not in a position to speak to Kaitlyn's extensive work with the BU marching and pep bands, I'm very pleased to know Kaitlyn in another capacity (as her advisor and a frequent professor in Cinema & Media Studies). Keep in mind that Cinema & Media Studies is only *one* of Kaitlyn's majors (the other being Journalism). Balancing the demands from these two majors (each in a different college at BU) as well as her musical and community work through various bands, Kaitlyn is a paragon of devotion and commitment. Yet the fact that her interests and attention are spread so widely only makes her focus, organization and academic excellence all the more commendable. In the classes where I have been fortunate enough to have her as my student, Kaitlyn is consistently among the very best and brightest, freely contributing her thoughts and helping to elevate the level and tone of the conversation. Insightful, considerate and open, she is an overwhelmingly positive presence in the classroom, and I have no doubt that she would be a wildly successful officer for Tau Beta Sigma.

I've now known Kaitlyn for nearly two years, dating back to when she decided to take on Cinema & Media Studies as a second major and when she first took my Introduction to Film and Media Aesthetics, as well as my upper-level seminar in Film and Media Theory (both in the Fall of 2020). Currently, I'm pleased to say she's a student in my course this semester on *Twin Peaks* and narrative television. As I'm sure you're aware, these past two years have been strange times for education. Last year, in particular, BU was conducting its classes in a "hybrid model," with some students in-person and wearing masks and others attending class virtually over Zoom. It was a nightmare for many reasons, but introduced special barriers to forming bonds with students. But Kaitlyn was never in danger of disappearing behind her mask or into the hazy background of her Zoom feed. She was consistently one of the most prepared students, and the quickest to contribute to the class discussion. It is evident to me that Kaitlyn is an incredibly passionate student, not taking her courses to check a box or satisfy a requirement but out of a genuine interest and curiosity about the material. Whether we were analyzing the nuances of gender and genre in Nicholas Ray's campy western, *Johnny Guitar*, or the way that Billy Wilder's *Sunset Boulevard* plays with narration (Kaitlyn contributed an excellent video essay on this topic), she always approached the subject matter with an admirable spirit of inquiry. This was doubly true in my upper level Film and Media Theory seminar, a course that deals with often challenging theoretical material and can sometimes pose a problem for my students. But instead of being daunted, Kaitlyn thrived when faced with this more difficult material, turning in incredibly successful papers on Bela Balazs's theory of the close-up, Stanley Cavell's reflections on filmic ontology, Manthia Diawara's critical approach to race and resistance spectatorship, as

well as a final research paper exploring Laura Mulvey's concept of the "male gaze." And I am excited to see the work she will complete as part of my course on *Twin Peaks*.

How all of this applies to the duties and responsibilities of a district officer for Tau Beta Sigma, I really can't say. But I can say that Kaitlyn is rare and exceptional student, a passionate and dedicated learner, that she is engaging and bright and immensely interesting. I think she would do a fabulous job as a District Vice President of Membership, and you would be lucky to have her. I wholeheartedly recommend her to you!

Sincerely,

A handwritten signature in black ink, appearing to read "Jonathan Foltz". The signature is fluid and cursive, with the first name "Jonathan" written in a larger, more prominent script than the last name "Foltz".

Jonathan Foltz
Director, Cinema & Media Studies Program
Associate Professor of Film and Literature
Department of English
Boston University